

# Wellesley Scholarship Foundation 2019 Common Scholarship Financial Aid Application Instructions

## **Introduction:**

This application may be used to apply for any of the following scholarships:

- Wellesley Scholarship Foundation
- War Memorial Scholarship
- Wesleyan University Scholarship
- Babson College Scholarship
- Sprague School PTO
- Friends of Wellesley METCO Community Scholarship
- Wellesley Hills Junior Women's Club
- National Honor Society
- Wellesley Teachers' Association

## **Application Format:**

This application is divided into two parts:

- Part I – General information about student and student's family
- Part II – Additional information required by particular scholarship programs

**Please note:** You should refer back to these instructions as you are completing your application.

## **FOR CURRENT HIGH SCHOOL STUDENTS:**

Prior to completing this application, please read the booklet entitled *Information on Local College Scholarships and Loans* [Booklet on Wellesley Scholarship Foundation Website](#).

**Requirements:** For most scholarships (excluding Wesleyan University, National Honor Society, and Wellesley Teacher's Association), you must complete and submit the following:

- **CSS Financial Aid Profile:** CSS Financial Aid profile registration information is available online at [CSS Profile Online](#). You must enter code #0564 for the Wellesley Scholarship Foundation as a recipient. Then, the profile will be automatically sent from CSS. We only accept profiles sent directly from CSS.
- **Tax Forms:** A copy of the first 2 pages of parents' joint return OR if parents filing individually, first 2 pages of each parent's 2018 US Tax Form 1040. Tax forms must be submitted by April 15, 2019.

**Please note:** If parents are no longer married, student must submit both parents' tax forms AND a CSS profile for each parent. If your non-custodial parent is delinquent, then you must complete the following form: [CSS Profile Waiver for Non-Custodial Parent](#)

- **Transcripts: Current Wellesley High School students** do not need to provide a transcript. Upon receipt of this application, WHS transcripts will be provided by the WHS Guidance Department. **Applicants from other high schools** should include a copy of your transcript along with your application.

- **Financial Aid Letter:** Your application will not be complete until we receive a copy of the Financial Aid letter from your institution of choice. We will be collecting these letters in person at Wellesley High School on Friday, May 3, 2019.
- **Personal Statements:** The following scholarships require a personal statement:
  - **Wellesley Patrolmen's Association:** Please write about your plans to pursue a career in law enforcement or law.
  - **War Memorial Scholarship:** Please write about your interest in the military or your close relatives who are, or were, veterans.
  - **Wellesley Hills Junior Women's Club:** Please describe your personal philosophy on community service, as well as any service you have performed and discuss its importance to you.

**Filing Deadline:** All application materials must be received by February 1, 2019, except for the copy of taxes. Taxes must be received by April 15, 2019.

**How to File:** Please print a separate application for the following community scholarships: Babson College; Wellesley Teachers' Association; National Honor Society; and Wesleyan University.

After printing, clearly indicate at the top of each separate application, the scholarship organization to which you are applying. All other scholarships only require a single application to be submitted by mail to:

**Mariann Youniss, 22 West Cedar Street, Boston, MA 02108**

**FOR CURRENT COLLEGE STUDENTS:**

Please note: In order to receive a scholarship for the following year, you must be a full-time student and you must maintain a C average (or its equivalent).

**Requirements:**

- **College Transcript:** Your most recent college transcript from your most recently completed semester.
- **Financial Aid Award Letter:** The award letter, indicating the aid that you are receiving from your college for the upcoming school year.
- **Tax Forms:** A copy of the first 2 pages of parents' joint return OR if parents filing individually, first 2 pages of each parent's 2018 US Tax Form 1040. Tax forms must be submitted by April 15, 2019. **CSS Financial Aid Profile:** CSS Financial Aid profile registration information is available online at [CSS Profile Online](#). You must enter code #0564 for the Wellesley Scholarship Foundation as a recipient. Then, the profile will be automatically sent from CSS. We only accept profiles sent directly from CSS.

**Please note:** If parents are no longer married, student must submit both parents' tax forms AND a CSS profile for each parent. If your non-custodial parent is delinquent, then you must complete the following form: [CSS Profile Waiver for Non-Custodial Parent](#)

**Filing Deadline:** All application materials must be received by February 1, 2019, except for the copy of taxes. Taxes must be received by April 15, 2019.

**How to File:** Mail completed application to Mariann Youniss, 22 West Cedar Street, Boston, MA 02108

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Eligibility	Application Requirements				
	Part 1	Part II	Transcript	CSS Profile	Taxes
<b>Wellesley Residents Only</b>					
Wellesley Scholarship Foundation (including Kiwanis Club, Wellesley Cancer Prevention Project, Wellesley Historical Society, and Wellesley Merchants' Association)	X	X	X	X	X
War Memorial	X	X	X	X	X
Wellesley Patrolmen's Association	X	X	X	X	X
Wesleyan University (Must be attending Wesleyan in the fall. Note: CSS Profile and Tax Forms not required)	X	X	X		
<b>Wellesley Residents and Wellesley High School Seniors and Graduates (No Residency Requirement)</b>					
Babson College (Must be attending Babson in the fall. Must enter Babson's CSS code for them to receive a copy of profile. Babson CSS Code: #3075)	X		X	X	X
Sprague School PTO (Must have attended Sprague School)	X	X	X	X	X
Wellesley Hills Junior Women's Club	X	X	X	X	X
<b>Wellesley High School Seniors/Graduates of Wellesley METCO program. (No Residency Requirement)</b>					
Friends of Wellesley METCO	X	X	X	X	X
<b>Wellesley High School Seniors Only</b>					
National Honor Society	X	X	X		
Wellesley Teachers' Association	X	X	X		

**Submission Guidelines:**

**For Wellesley Hills Junior Women's Club,**  
please email to:  
[whjwcscholarships@gmail.com](mailto:whjwcscholarships@gmail.com)

**OR**

Mail copy to:  
Wellesley Hills Scholarship  
P.O. Box 81351  
Wellesley Hills, MA 02481-0003

**For National Honor Society and Wellesley Teachers' Association,** please mail copy to:  
Wellesley High School  
Guidance Office  
c/o Receptionist  
50 Rice Street,  
Wellesley, MA 02481

**All other scholarships,** please mail copy to:  
Mariann Youniss  
22 West Cedar Street  
Boston, MA 02108

**Any questions, please email Mariann Youniss at [wsf1951.scholarship@gmail.com](mailto:wsf1951.scholarship@gmail.com).**